Do you want to lead the organisation and development of a Digital Social Science Lab (DSSL)? Are you communicative and proactive in involving relevant participants and environments in daily work? If so, we can offer you a versatile and professionally challenging position at the Faculty of Social Sciences at Aalborg University in Denmark.

Your main tasks as the Head of the DSSL will include:

- Organising, developing and managing the digital social science lab
- Interacting with relevant academic environments and professionals
- Converting creative initiatives and requests into specific activities
Head of Digital Social Science Lab at the Faculty of Social Sciences, AAU
At the Faculty of Social Sciences at Aalborg University, a newly created full-time position as Head of the Digital Social Science Lab (DSSL) is vacant for appointment as of April 1st 2018 or as soon as possible thereafter. We are looking for an experienced and independent candidate, who has a flair for IT and wants to organise, develop and consolidate the laboratory’s activities together with the academic environments at the faculty.

Job description
The tasks are to be completed in close cooperation between the Head and an Academic Manager of the laboratory. The Head will simultaneously have a broad interface with the research and educational environments at the Faculty of Social Sciences.

Tasks
The laboratory will form the setting for dissemination and testing of digital methods and will serve as an innovation forum, where scientists and students can present and discuss specific projects. The primary focus will be the opportunities, challenges and problems associated with digitised social science. Laboratory activities are intended to include educational and interactive resources and activities in relation to:

- Digital harvesting, cleaning and analysis of data by use of state-of-the-art software
- Access to and overview of the publicly available data sources and analytic tools – both national and international
- Teaching and supervision in digital research ethics and data management cf. national and international guidelines
- Development of new tools, platforms, infrastructures for management of new methodological challenges.

The preferred candidate will be responsible for the day-to-day running of the laboratory and for the management of the continued development of the laboratory’s versatile activities. The preferred candidate will be in charge of the:

- organisation and development of the digital social science lab.
- facilitating the establishment of activities needed by the faculty’s students and employees
- academic interaction and provision of services to the users of the laboratory
- drafting of the laboratory’s progress reports to the steering committee and management team.

By further agreement, it will be possible, for delimited periods of time, to have a closer association with a specific research environment in order to participate in research activities.

Are you the right person?
The preferred candidate has a relevant Master’s degree in social science, is innovative, and thrives on having responsibility for starting and developing new initiatives in close interaction with committed professionals. The candidate should be dedicated to combining IT-technical knowledge
with social science research. For this reason it would be an advantage if you – besides your experience with the Microsoft Office software – possess specific IT skills. The following qualifications and personal qualities are important:

- Knowledge of and experience with digital social science research, including digitally supported data analysis
- Good communication and cooperation skills, outgoing, enterprising, proactive and service-minded, a sense of perspective, and ability to plan and process tasks
- Developer skills and an innovative view on the tasks.

It will be possible for you to participate in shaping the framework of this position, and we expect that you can and will contribute with innovation, and your own ambitions and experiences.

**The Faculty of Social Sciences**
Aalborg University is a world of knowledge, and at the Faculty of Social Sciences we have a dynamic environment with a casual atmosphere and a deep commitment. At times, we face hectic and unpredictable working days requiring additional work effort, but we cherish flexible settings, development, cooperation and a positive work environment.

To learn more about the faculty you can click on the following link: [http://www.fak.samf.aau.dk/](http://www.fak.samf.aau.dk/)

For a confidential discussion about this position please contact the Associate Dean (Education), Malene Gram, on tel. (+45) 9940 9136 or via e-mail: samf-prodekan-udd@aau.dk or the Associate Dean (Research), Søren Kristiansen, on tel. (+45) 9940 9606 or via e-mail: samf-prodekan-forsk@aau.dk.

**Terms of salary and employment**
Employment and salary is in accordance with the agreement for employment of academics in the Danish State Sector, grading as special consultant (special konsulent). A supplement can be negotiated depending on the candidate’s qualifications. The position has a mutual three months’ trial period.

Aalborg University must receive your application electronically with CV, diploma, and other relevant documentation attached. Open the link “Apply online” and fill in the application form.

**Place of employment**
Aalborg

**Deadline**
Friday 2 March 2018